Purpose

To articulate ConocoPhillips’ Surmont asset COVID-19 defenses to promote the health and safety of employees, contractors and visitors.

STEP 1 – Workplace Assessment

Workplace Assessment

Workplace assessments are ongoing and take place with personnel involved in our work including supervisors, workers and Health Safety and Environment (HSE) personnel. ConocoPhillips’ defenses to mitigate COVID-19 risks are based on input from all workers and are updated as needed. Defenses have been implemented for the following:

▪ High traffic areas and/or areas where the potential for gatherings can occur.
▪ Job tasks and process where workers may be in close contact.
▪ Equipment that may be touched frequently.
▪ High touch surfaces such as doorknobs and light switches.

ConocoPhillips has executed a phased approach to its COVID-19 response as outlined in Appendix A.

STEP 2 – Implement Protocols to Reduce the Risks

Defenses to Support First Level Protection at Work Site (Elimination)

ConocoPhillips has implemented various defenses to respect physical distancing including:

▪ Isolate staff who are experiencing symptoms by preventing them from entering the workplace using a pre-screening questionnaire (Appendix E)
▪ Surmont field locations and associated camp Surmont Regional Residence (SRR) has visitor restrictions implemented to reduce headcount.
▪ Deliveries are accepted through contactless methods.
▪ Low Contact Permitting process to reduce direct/indirect contact points during permitting process.
▪ Most tasks are conducted while maintaining physical distancing. When physical distancing is not possible, a specific hazard assessment is required with the implementation of additional defenses (see Appendix B).
 Alternatives to close quarters personnel transport are in place including options to respect physical distancing (see Appendix C).

ConocoPhillips’ current staff count allows for adequate distancing in common areas including break rooms and meeting rooms located in its offices (Multi-Purpose Building). Physical distancing requirements are regularly communicated to all personnel. Should staff count increase, additional defenses will be implemented.

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**Defenses to Support First Level Protection in Surmont Regional Residence (Elimination)**

ConocoPhillips has provided leadership to our lodging provider to ensure physical distancing is maintained including:

- Closing of common areas including fitness and recreation rooms.
- Significantly reducing occupancy of the dining hall including reducing the number of tables and implementing a single guest per table policy.
- Traffic through the dining room has been further reduced via the availability of take out options.

All COVID-19 defenses and lodging processes are outlined in the COVID-19 Rapid Response Plan.

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**Second Level Protection (Engineering)**

ConocoPhillips has implemented the following engineering controls to support its COVID-19 response:

- Barriers, floor markings and railings have been installed in the lodges at the front desk and at the serving line in the dining hall.
- Additional hand hygiene supplies have been made available and clearly marked.
- Physical barriers such as clear plastic/glass have been strategically deployed where deemed necessary/feasible

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**Third Level Protection (Administrative)**

The following rules and guidelines support ConocoPhillips’ COVID-19 response:

- All workers will report to a medic checkpoint and participate in screening questions (Appendix E) and temperature checks upon arriving to site.
- Workers must practice physical distancing and/or wear a mask when physical distancing cannot be maintained.
- Touch points have been reduced and/or enhanced sanitization provided where contact cannot be avoided.
- Single use gloves are provided for use in the dining hall.
- Tools and equipment that may be shared are sanitized before and after each use.
- Work pods (small working groups) have been formed and are being deployed in the field.
Any workers exhibiting illness are denied access to the worksite and are referred to our medical team for further assessment.

Guidelines and rules are communicated through signage, bulletins, daily meetings and training available at www.conocophillips.ca.

ConocoPhillips understands the limitations of masks to protect workers from respiratory droplets. In addition to our extensive defenses to mitigate the spread of COVID-19, the following have been implemented:

- Masks are required on ConocoPhillips work sites when physical distancing cannot be maintained.
- Mask use is required in vehicles when there is more than one occupant, even with physical distancing.
- Mask use is mandatory in the SRR.
- ConocoPhillips COVID-19 training includes mask use and limitations. Mask use and cleaning instructions are detailed in Appendix D.

ConocoPhillips has implemented the following to reduce the risk of surface transmission through effective cleaning and hygiene practices:

- Handwashing facilities are stocked and available to staff on site.
- Frequent handwashing is discussed at meetings and reinforced through posters and training to reduce the spread of the virus. This messaging is also communicated through daily share bulletins and daily meetings.
- Cleaning protocols are in place. Even in low traffic environments, such as offices with minimal use, cleaning and sanitization of high touch areas occurs two to three times per day. In high traffic areas, such as the SRR lobby or work permit desk, cleaning and sanitization occurs at least every two hours.
- The dining hall has moved to single use packets of condiments. Previous self-serve items, such as cereal or peanut dispensers, vegetables and fruits, are now pre-packaged. Additional defenses are highlighted in Appendix H.

Cleaning protocols are as follows:

- High touch surfaces are cleaned and sanitized three times daily by SRR staff. High touch surfaces include light switches, doorknobs, photocopier, microwave, coffee machine and meeting rooms.
- Field offices are cleaned by cleaning vendor at a frequency of twice daily and increased as occupancy levels increase.

STEP 3 – Policy Development
Policies Supporting ConocoPhillips COVID-19 Response

ConocoPhillips has implemented several policies to manage the workplace including the following:

- Site access
- Daily screening
- Mask distribution and use
- Illness reporting
- Onsite medical personnel
- Responding to symptoms or illness
- COVID-19 training (available at [www.conocophillips.ca](http://www.conocophillips.ca))
- Physical distancing

On-site Medical Personnel

ConocoPhillips Canada, in partnership with International SOS, operates an on-site clinic staffed with Nurse Practitioners, who are supported by off-site medical staff, to protect the health and safety of our workforce and support our COVID-19 response. At Surmont:

- The on-site clinic is staffed 24-hours a day (available after hours as needed) by a Nurse Practitioner and an Occupational Health Nurse, who in turn is supervised by a medical director.
- ConocoPhillips’ corporate doctor also provides support.
- The on-site medical team is supplemented by industrial medics.

Under the direction of International SOS, personnel arriving to Surmont undergo COVID-19 screening prior to starting work or entering the SRR. There is currently one screening check point located at the Main Gate and another located at the SRR Clinic. Further details are provided below.

Enhanced Pre-Site Access Screening and Screening Procedure

Pre-site access and screening at Surmont are executed per Appendix E and as follows:

- Supervisors communicate pre-screen requirements to all workers prior to reporting to site through the COVID-19 Pre-Screening Questionnaire (Appendix E). Workers who do not pass this pre-screening will be informed they are not to deploy to site.
- Upon arrival to site, workers will be required to present their COVID-19 Pre-Screening Questionnaire to the medical team, or in the event they do not have it, they will complete a new one.
- An on-site screening will be conducted by a member of the medical team and the second page of the COVID-19 Pre-Screening Questionnaire will be completed including a body temperature check.
- Workers who do not pass the on-site screening will be denied access. Transport will be arranged in compliance with CPC and AHS protocols off-site.
- Workers who pass the on-site screening will be granted access to the site or permitted to proceed to SRR to check in.
SRR check in will only be permitted with approved screening results. For all workers who commute to work daily, delivery personnel, visitors to site and/or those workers who will only be on site for the day and not residing at the SRR, an on-site screening by the medical team will be conducted prior to site access.

Symptomatic Workers

On-site

Mandatory reporting of illness or symptoms is required sitewide. This is consistent with ConocoPhillips’ culture of immediately reporting injuries, near misses and or unsafe conditions. Reporting is summarized as follows:

- If a worker becomes symptomatic while working on site, the worker must immediately notify their supervisor, return to their room if medically stable, and notify the medical clinic via telephone.
- All workers within the camp facility are required to wear face coverings while in common areas.
- If a worker has presented to the medical clinic with symptoms, the worker will be managed under International SOS symptom management protocols during the assessment process.
- Clinic medical or ERT staff will assess the worker to determine if the symptoms meet the requirements for COVID-19 self-isolation, as outlined by Alberta Work Camp COVID-19 Guidelines, at which time the worker will be instructed to self-isolate. If COVID-19 is suspected, the worker will be tasked with completing the Close Contact Detail Log identifying all close contacts they have had within the previous 14 days.
- The On-Site Safety Officer will be notified for offsite transport if feasible. Alberta Health Services - Environmental Public Health and On-Site Safety Officer must approve of a travel plan that involves minimal public exposure risk. In the event of delayed transport, the worker will be allowed to self-isolate at the SRR. Medical services will be provided by the on-site medical staff and hospitality services will be provided by the camp prime contractor.
- Clinic medical staff will notify Alberta Health Services – Environmental Public Health of any symptomatic individuals presenting or located onsite, and they will assist and coordinate testing and any camp outbreak interventions.
On-Site Patient Care

A defined on-site protocol (Appendix G) is used when a symptomatic worker presents to the clinic, the clinic staff will notify the worker’s supervisor that the worker must isolate. The worker/supervisor will be provided instructions for isolation which will be adhered to.

Isolation and Quarantine

The facility is following isolation/quarantine protocols in accordance with Alberta Health Services. Detailed plans are available upon request.

STEP 4 – Communication and Training

Communication Plan

The following communications are in place at ConocoPhillips:

▪ Regular Business Continuity Support Team meetings.
▪ Contractor Engagement & Communications.
▪ Daily Share bulletins providing direction to workers.
▪ Posters.
▪ Signage in the workplace.
▪ Signage at SRR indicating restricted personnel.
▪ Screening processes do not permit visitors to work site.

Training

ConocoPhillips has required all workers to participate in COVID-19 training as posted on www.conocophillips.ca.

STEP 5 & 6 – Monitoring and Ongoing Assessment

Monitoring and Assessment

ConocoPhillips will adapt and adjust as circumstances or government recommendations change through:

▪ Direction received through the ConocoPhillips Business Continuity Support Team.
▪ Direction received through government advice and/or orders.
▪ Changes in work activities that may require changes in process.
▪ Additional defenses are implemented based on change assessment.
STEP 7 – Contractor Alignment

<table>
<thead>
<tr>
<th>Contractor Responsibility</th>
<th>Contractors conducting work/visiting Surmont will be required to:</th>
</tr>
</thead>
<tbody>
<tr>
<td>▪ Educate their workforce of the hazards associated with COVID-19 and apply the hierarchy of controls (elimination, engineering, administration, personal protective equipment) to their specific scope of work.</td>
<td></td>
</tr>
<tr>
<td>▪ Align Contractor COVID-19 policies and practices to meet or exceed ConocoPhillips requirements.</td>
<td></td>
</tr>
<tr>
<td>▪ Comply with pre-screening protocols (Appendix E) and reporting guidelines set forth by Alberta Health Services and ConocoPhillips Canada.</td>
<td></td>
</tr>
<tr>
<td>▪ Supply workers with face coverings/masks and educate on proper use/maintenance/precautions as described in Appendix D.</td>
<td></td>
</tr>
<tr>
<td>▪ Comply with physical distancing measures in vehicles (Appendix C).</td>
<td></td>
</tr>
</tbody>
</table>
# APPENDIX A – ConocoPhillips Phased Implementation of Defenses

## 2020-June-03 Combined COVID-19 Response Actions

<table>
<thead>
<tr>
<th>Actions</th>
<th>Level 1 - Awareness</th>
<th>Level 2 - Guarded</th>
<th>Level 3 - Elevated</th>
<th>Level 4 - SCP Activated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business (Common)</td>
<td>Provincial HS Risk - Low</td>
<td>Provincial HS Risk - Medium</td>
<td>Provincial HS Risk - High</td>
<td></td>
</tr>
<tr>
<td>Worker</td>
<td>Worker Covid-19 cases identified &amp; tracked by ConocoPhillips (All Locations)</td>
<td>Worker self-isolating at their own home</td>
<td>Company sends notices to all vendors outlining COVID-19 protection standards via SCM</td>
<td>Company implements screening questionnaire &amp; temperature scanning process to assess the risk of new workers entering camps.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Domestic travel and field trips limited to business essential only with defined agenda. To be approved by OELT with the appropriate field leadership consult.</td>
<td>Leadership site visits to be approved by the SLT and the appropriate field leadership consult.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prepare prioritized work list for Ops, Drilling, Maintenance, CMT, Completions, AI (All Locations)</td>
<td>Conduct non-essential activity exercise and evaluate release of non-essential individuals. (All locations)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Serpent Ops</td>
<td>Provincial HS Risk - Low</td>
<td>Provincial HS Risk - Medium</td>
<td>Provincial HS Risk - High</td>
<td></td>
</tr>
<tr>
<td>Serpent</td>
<td>Travel and Visitors to Serpent restricted to Business Essential</td>
<td>Isolation or Quarantine under direction of Nurses/HSE/FMS – Offsite/Offsite Rapid Response Plan or Provincial Health Services</td>
<td>Implement daily increased cleaning and sanitation at camp facilities.</td>
<td>Stop all work in areas below minimum staffing per prioritized list and release affected contractors.</td>
</tr>
<tr>
<td></td>
<td>All exceptions to be approved by Incident Command or OELT</td>
<td>Implement essential personnel staffing plans</td>
<td>Initiate contractor and employee prescreening before allowing travel to field locations.</td>
<td>Maintain basic infrastructure systems. Request Provincial Health Services aid for critical support of quarantined individuals.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Close camp recreation and common areas. (All locations)</td>
<td>Increase number of available medical personnel in anticipation of increased workload</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Offer overtime to hold panel ops and field ops including 3x1.</td>
<td>Facility following AMS Guidance for Industrial Camp Operators. (Close camp recreation and common areas)</td>
<td></td>
</tr>
</tbody>
</table>

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APPENDIX B – Defenses for Work During COVID-19 Response

How Can We Perform Our Work Safely During COVID-19

During these unprecedented times, we must consider the new HAZARD that may exist on our worksites and in our day to day lives. We need to react to potential exposure to COVID-19 as we would treat any other recognized hazard on a work site and do all we can to mitigate the hazard during all stages of our work: planning, staffing, work site preparation, and work execution. The FLHA process is one of our strongest defenses when completed like our lives depend on it.

Close Contact is defined as being within 2 meters (6 feet) of another person for greater than 15 minutes. Any job scope that requires Close Contact work requires the potential for exposure to be identified as a hazard and mitigated (beyond Be Aware, Be Careful, Be Safe).

Work Planning

• Is the job required? Can it be eliminated or differ? Could the frequency of the task be reduced?
• Are two people required for this job or could it be safely executed with only one individual?
• Minimize “Work Stacking” and allow adequate time for each phase of the job to be completed to minimize the number of workers in close contact. Detail the risk of exposure during close contact work on the permit/FLHA.

Staffing

• Pair up individuals for a shift to execute two person jobs together in order to minimize exposure to a larger group.
• Work Pods (groups of individuals that can be maintained for the duration of a shift/work scope as long as reasonably possible) can be established. Workers should not be reassigned between Work Pods.

Transportation

• Shared travel with more than one occupant in the vehicle should be minimized unless adequate spacing can be achieved. Consider limiting shared transportation to workers within the same Work Pod.
• Masks are to be worn at all times when sharing transportation.
• Consider physical distancing within the vehicle (i.e. in a crew cab truck the passenger should sit in the rear seat opposite side of the driver).
• For shared means of transportation, the driver is responsible cleaning/disinfecting high touch point areas prior to trips (i.e. door handles, steering wheel and controls, window buttons, seat belt buckles, arm rests, etc.)

Work Site Setup

• Complete an FLHA/FLRA including the exposure hazard and mitigations.
• Identify work area and discuss if/how physical distancing could be maintained.
• Identify material and tool laydown to minimize close contact.
• Review the possibility of utilizing physical barriers between workers.
• Breaks and lunch times should be staggered to prevent workers congregating.

Work Execution

• Consider provision of having each worker with individual tools to prevent cross contamination. Minimize the need to have multiple people handle material as much as possible.
• If multiple crews are working in an area, whenever possible, allow one crew to complete their task before the second crew begins work. The goal is to minimize interactions as much as possible.

Personal Protective Equipment (PPE)

• Face coverings are mandatory when working within 2 meters (6 feet) of each other for durations > 15 minutes.
• Consider the use of a face shield over mask and safety glasses/safety goggles.
• If material and/or tools will need to be handled by multiple people, consider using nitrile gloves under work gloves.

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Bears have been spotted in the area! Refer to Bear Management for actions!

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At ConocoPhillips, our work is never so urgent or important that we cannot take the time to do it safely and in an environmentally responsible manner.
Purpose:
To provide defenses to workers in order to help mitigate the hazard of COVID-19 exposure while performing work. These are not rules that must all be implemented, but rather, are defenses that can be selectively chosen during completion of the FLHA.

Work Area Preparation
When preparing your work site for work execution consider the following defenses:

- Discuss if/how physical distancing of 2m (6’) spacing can be achieved between workers.
- Identify areas to store material and tools that will minimize close contact (being within 2m or 6’) between workers.
  - Consider worker’s travel paths to get to materials/tools and avoid having them within 2m of where work will be performed.
- Review the possibility for installing impervious physical barriers between workers (i.e. plexiglass shields, onion skin, etc)
- Review break/lunch/smoke areas to ensure that physical distancing of 2m can be maintained.
- Stagger breaks and lunch times to minimize the number of people gathering within an area.

Work Execution
During the execution of your work, consider the following defenses:

- Supply each worker their own tool set to minimize multiple people handling the same tools.
- Minimize the need to have multiple people handle material.
- Minimize the interaction between different crews working in the same area. Wait until one crew has completed their work prior to commencing your work.

Personal Protective Equipment
The last line of defense is always PPE, some consideration should be given to the follow defenses after exhausting all other mitigations:

- Face coverings are mandatory when working within 2m (6’) of another worker.
- When working in close proximity to another worker, a face shield will help to reduce the exposure potential.
- Gloves can assist to minimize exposure. Be aware that touching your face while wearing gloves presents the same risk as when you are not wearing gloves. Gloves should be labelled identifying who they belong to, to prevent cross contamination.
APPENDIX C - Physical Distancing in Vehicles

Requirements for Vehicle Travel During COVID-19 Response

The following requirements will be implemented for vehicle travel during Covid response.

Business Risk & Modes of Transportation will be managed by field leadership.

Field leadership should recognize that most workers riding together in close contact (2m for >15 min) would be designated as being in a "Work Pod".

(Travel to site) ‘Work Pods’ can be thought of like a family unit, the work pod will ensure close contact only occurs within a select small group. Designating employees to the same small working group or work pod can help reduce the risk of COVID-19 spreading to employees. (If one worker was to become ill displaying cold & or flu like symptoms, there is a high potential that the remaining members of the pod would be isolated as close contacts along with the ill worker.)

- One passenger per row of seats. Workers within (2m for >15 min) of each other form a "Work Pod". Workers that can maintain (2M distancing) are not considered to be in a work pod.
- Consider limiting shared transportation to workers within a Work Pod.
- Masks are to be worn at all times when sharing transportation.
- At the start of each working day and throughout the day, drivers clean and disinfect frequently touched surfaces in the vehicles using an alcohol-based cleaner or disinfecting wipes/spray and paper towel, if these are unavailable, use soap and water on frequently touched surfaces in the vehicles.
- Vehicle seating arrangements should be configured to increase distancing during travel to accommodate 2m spacing where passengers will be together for greater than 15 minutes.

Social Distancing In Vehicles

<table>
<thead>
<tr>
<th>Vehicle Type</th>
<th>Seating Arrangement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Truck or car</td>
<td>2 passengers per unit</td>
</tr>
<tr>
<td>SUV</td>
<td>1 passenger per row, sitting in zig zag pattern</td>
</tr>
<tr>
<td>11 passenger van</td>
<td>4 passenger per unit, sitting in zig zag pattern</td>
</tr>
<tr>
<td>Bus</td>
<td>1 passenger in every other seat, sitting in zig zag pattern</td>
</tr>
</tbody>
</table>
APPENDIX D – COVID-19 Worker Face Coverings/Masks

COVID-19 WORKER CLOTH FACE COVERINGS/MASKS

Purpose: The US Centers for Disease Control and Alberta Health Services recommend wearing a cloth face covering/mask in order to slow the spread of COVID-19. To improve the safety of our workers, their families and the community, ConocoPhillips sites will now be following these recommendations. While face coverings/masks are not the primary means of protection for the wearer, they may prevent the spread of the virus from those who are asymptomatic as they will limit infection through respiratory droplets when someone speaks, coughs, or sneezes. Face coverings/masks do not replace physical distancing as the primary means of protection and are not considered a respirator.

Face Coverings / Masks are Required

Face coverings/masks are required on ConocoPhillips locations when physical distancing cannot be controlled, and workers will be less than 2 metres (6 feet) from each other for 15 minutes or greater including:
- All common areas in camps except when seated in the dining hall to eat.
- Close proximity work such as working on the same piece of equipment.
- Vehicle travel involving more than one person regardless of the duration including trucks, shuttles, and buses.
- Meeting rooms and/or common areas that cannot be arranged so that physical distancing can be controlled.
- When face coverings/masks are identified as a defence against COVID-19 transmission in other situations by conducting a risk assessment/PHA.

Wearing Face Coverings/Masks

When wearing face coverings/masks:
- When possible, wash/sanitize your hands before putting face coverings/masks on to ensure you do not spread contamination to yourself.
- Minimize moving or adjusting the face coverings/masks.
- Place worn face coverings/masks immediately in the USED face covering/mask bag and seal it.

Maintaining Face Coverings/Masks

Perform the following when maintaining face coverings/masks:
- Do not loan your face covering/mask to anyone.
- Face coverings/masks must be washed daily with soap if used. A sink or washing machine will suffice. Hang or machine dry.
- Two bags will be provided: one bag for CLEAN and one bag for USED to store face coverings/masks.
Precautions

Consider the following precautions when wearing face coverings/masks:

- Face coverings/masks that become soiled during use in plant or field locations should not be worn in the camps or in lunch areas for hygienic reasons.
- Face coverings/masks that become contaminated with hazardous chemicals must be changed immediately with a clean face covering and discarded.
- Face coverings/masks may cause fogging of safety glasses. Treat safety glasses with an antifog cleaner or remove yourself from the area to defog your safety glasses.
- Face coverings/masks are not fire retardant. Ensure defenses are implemented as determined during risk assessment/FLHA process.

**WARNING**: Face coverings must not be worn to protect from chemical substances (e.g. H2S, Benzene) or as emergency escape equipment. Do not wear face coverings under other face coverings such as 1/2 or full-face respirators or SCBA/SABA respirators.

How to Wear Face Coverings/Masks
**APPENDIX E - Screening Questionnaire and Contractor Communication**

**Updated June 9, 2020**

**COVID-19 Pre-Screening Questionnaire**

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Have you, or anyone in your household, been outside of Canada in the past 14 days? (Ex: if you returned to Canada 11 days ago you must wait 3 more days prior to coming on site)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have you, or someone in your household, been in close contact in the past 14 days with someone with a confirmed or suspected (as determined by Provincial Health Authority) case of COVID-19?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have you had any of the following symptoms that started less than 10 days ago? (Ex: if you began to experience any of these symptoms 7 days ago, and are feeling fine, you must wait 3 more days prior to coming on site)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a) Working in British Columbia: cough, stuffy or runny nose, shortness of breath, fever, sore throat, painful swallowing, chills, loss of sense of smell, headache, muscle aches, fatigue or loss of appetite.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b) Working in Alberta: cough, runny nose, shortness of breath, fever, or sore throat. Note: If you tested for COVID-19, with negative results, after developing symptoms, and no longer have the symptoms, then answer “no”.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Do you CURRENTLY have the following additional symptoms?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a) Working in British Columbia: answer “no” to this question.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b) Working in Alberta: chills, painful swelling, stuffy nose, headache, muscle/joint ache, feeling unwell/tired, loss of sense of smell or taste, conjunctivitis (pink eye), nausea/vomiting/diarrhea.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>If you are at home, please report to the medical team. If you are at site, report to your leader and defer your travel plans until your symptoms subside. Call 811 and follow guidance around testing and isolation.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have you tested positive for COVID-19 within the last 10 days?</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
COVID-19 Pre-Screening Questionnaire

* Close contact:
1. Providing care for the individual, including health care workers, family members or other caregivers, or who had other similar close physical contact with the person without consistent and appropriate use of personal protective equipment OR
2. Living with or otherwise had close prolonged contact (within 2 meters) with the person while the person was infectious with any respiratory illness OR
3. Having direct contact with infectious bodily fluids of the person (ex: was coughed or sneezed on) while not wearing recommended personal protective equipment

On-Site Assessment (Part B – OFFICE USE ONLY)

Must be completed by Health Practitioner.

NOTE: Obtaining temperature readings aligns with the Provincial Health Services COVID-19 Screening Criteria and applicable Government recommendations.

<table>
<thead>
<tr>
<th>Body Temp.</th>
<th>°C</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reference Range: 38.0°C</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1. Based on confirmation of responses to the above Pre-Access questions and the individual’s body temperature, are they cleared to work on a ConocoPhillips worksite? □ □

2. Is an assessment at the on-site medical clinic required? □ □

Health Practitioner Comments

Health Practitioner Name (please print):

Signature: Date:
Consent and Disclosure Agreement due to the Circumstances and Impact of COVID-19

PRESCREEN

In the interests of protecting the health and safety of all personnel at ConocoPhillips (COP) worksites during the COVID-19 pandemic, all individuals who enter our site will be required to comply with Company and government directed screening and protective measures as they pertain to COVID-19.

By accessing our worksite you are agreeing to and will comply with the following:

1) If directed by provincial health authorities, I will undergo COVID-19\(^1\) testing.
2) I will disclose all COVID-19 like symptoms to the onsite occupational health professionals (symptoms include cough, runny nose, shortness of breath, fever or sore throat, loss of smell, loss of taste).
3) I will disclose all COVID-19 test results to the onsite Occupational Health Professionals.
4) I will complete the ‘Close Contact Log’ should I present with COVID-19 symptoms which is used to help identify and manage those persons that may be exposed to COVID-19.
5) If required, I will self-isolate as mandated by Government of Canada and provincial health authorities.
6) I understand that certain personal & medical information as it pertains to isolation, transportation, and COVID-19 testing and results may be exchanged between COP Occupational Health professionals, COP Leadership and other individuals, agents, and consultants acting on behalf of ConocoPhillips. I consent to the collection, use and disclosure of such information to the extent necessary to enable COP to manage COVID-19 at the worksite. Confidentiality will be maintained to greatest extent possible, while still allowing for operational management of COVID-19 cases and symptoms.

NOTE: Occupational Health and those required to have this personal information will share the minimum amount of information necessary to ensure your health and safety, and the health and safety of those at site.

Thank you for your cooperation in helping keep our site safe and preventing the spread of COVID-19.

\(^1\) Any test administered by a health care provider or otherwise intended to help determine the existence of a COVID-19 infection or anti-bodies related thereto, or any other test relating to COVID-19
APPENDIX F – Supply Chain Notification to All Vendors

Subject: Important UPDATE: ConocoPhillips Work Locations

March 19, 2020

Dear Sir/Madam,

On behalf of ConocoPhillips Canada we would like to thank you for your support in adhering with our protocols designed to safeguard people, operations and camp environments while preventing the spread of the coronavirus (COVID-19) outbreak.

This situation continues to evolve and as such we will frequently update our protocols and screening based on guidance from government and health authorities.

It is CRITICAL that your company support and adhere to these protocols to ensure the wellbeing and safety of our workers, their families and our larger community. ConocoPhillips Canada has enacted site screening in order to accomplish these goals. Our expectation is that your company is screening your staff before they report to a ConocoPhillips Canada site or any group transportation en-route to a ConocoPhillips Canada site. Any worker who answers yes to the questions in the attached pre-screening questionnaire should NOT report to transportation, camp or any ConocoPhillips Canada site. Workers should show up for transportation to site or at the ConocoPhillips site with the pre-screening form filled out.

Further guidance includes:

- Personnel are encouraged to take preventative actions – including hand washing and curtail attendance at large gatherings – to minimize health risks.
- Personnel may be subject to screening and wellness protocols at our work sites. We stress that it is essential that all questionnaires are answered truthfully. Falsifying answers will be grounds for denial of entry or removing the worker from site.

We hold our strategic partners accountable to communicate and enforce these protocols with all workers. ConocoPhillips will continue to monitor this evolving situation and will provide updates as required.

Thank you for your attention to this important matter.

General Manager, Supply Chain – Canada
APPENDIX H – SRR Camp Defenses

ConocoPhillips Canada Camps

Working Safely During COVID-19

As part of the global effort to stop the spread of COVID-19, we are taking the following steps at our Surmont and Montney camps to help keep our staff safe and healthy. Thank you for practicing physical distancing and following both company and public health guidelines during this difficult time.

DISTANCE MANAGEMENT
Lines on the floor in front of the Reception Desk and in the food service area to keep guests six feet apart.

TABLE MANAGEMENT
Tables in the dining room are limited to two guests seated opposite each other. Guests are to only sit at tables that are green marked “sanitized.” After dining, the guests flip the sign showing the canteen when tables need re-sanitization, marked with a red X.

TRAFFIC FLOW
The one-way traffic through the dining room entrances reduce the number of guests who pass by each other.

HAND SANITIZERS
Hand sanitizers pumps were posted at the dining room and dorm entrances. Security is stationed at the dining room entrance during meal times to ensure compliance.

FOOD SERVICE
Fruits and veggies in the bag up are now pre-portioned by catering staff. This eliminates mass usage of self-serve tongs.

COMMON AREA CLOSURES
Common areas such as the fitness facility and the recreation room are now closed.

Additional health and safety measures implemented to protect our field workers.
- Practicing good operational / social distancing
- Additional contract medical staff hired at both Surmont and Montney
- Procurement of additional PPE in the form of masks, gloves and disinfectant tools
- Cross training Operations employees in health safety while we operate at lower production levels in Surmont

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