

***Please note that ALL sections below must be completed.**

Request Type (check one):	<input type="checkbox"/> New Enrollment	<input type="checkbox"/> Change Request	<input type="checkbox"/> Cancel
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Owner Name or Company:			
Owner Number: (If unknown, please notarize this form.)		Tax Identification No.: (Last 4 Digits) OR Social Security No.: (Last 4 Digits)	
Owner Mailing Address:			
City:		State:	Zip:
Phone:		Email:	

<input type="checkbox"/> Unless requested, check detail will not be mailed, as it is available at EnergyLink.com . Check this box to receive a paper copy of check detail			
Old Banking - for Change Requests Only		New Banking	
Bank Name		Bank Name	
Routing Number	Account Number	Routing Number	Account Number
Account Type: Checking Savings		Account Type: Checking Savings	

REQUIRED: PLEASE PROVIDE A VOIDED CHECK OR OFFICIAL BANK LETTER THAT MATCHES THE OWNER NAME LISTED ABOVE.

I authorize ConocoPhillips Company and my financial institution to electronically deposit my payment to the account specified. This authority will remain in effect until I have filed a new authorization. I understand that I can change my account or financial institution arrangement by completing a new Direct Deposit form available from ConocoPhillips Owner Relations Unit.

Owner agrees to indemnify, release, defend, and hold harmless ConocoPhillips from and against all liabilities, claims, losses, costs, expenses, and damages of any kind including direct, indirect, consequential and punitive asserted against ConocoPhillips directly or indirectly from or arising out of the changes authorized by this form.

Owner's Signature:	Date:
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Title of Position (if Company):
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Please submit the completed form along with a voided check or official bank letter by mail, fax or email to: ConocoPhillips Company Attn: Station X 315 S. Johnstone Ave. Bartlesville, OK 74003-9956 Fax: 918.662.3513 RPAOwnerNameAndAddress@cop.com	If Applicable, use this space for Notary:
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For additional information, please contact Owner Relations per your last name or company: A-F: call 918.661.0903 or email A-FORU@cop.com G-N: call 918.661.0904 or email G-NORU@cop.com O-Z: call 918.661.0905 or email O-ZORU@cop.com



Your payment will be placed in your financial institution account on the day your check is currently mailed. You do not have to go to your financial institution every month to make your deposit.



Your payment cannot be lost or stolen, and it will be placed in your account even if you are away from home or the office.



If an error is made in calculating your payment, we will NOT take funds out of your financial institution account. Recoupments of overpayments will be against future payments. If future payments are not available, we will request payment.



Your payment can be direct deposited in most types of financial institutions (i.e., banks, credit unions, and savings & loans). Your financial institution will inform you if they are unable to accept direct deposit. EFT payments are only available for accounts drawn within the United States.



Electronic payment statements are available at EnergyLink.com. If you have never used EnergyLink, follow these steps to register:

1. Go to EnergyLink.com
2. Click **New to EnergyLink? Sign Up Here**

You will need your owner number and recent payment information to complete registration. If you require assistance with registration, go to EnergyLink.com/Contact or call 1-888-573-3364.



If you wish to receive your payment statement at your mailing address, you can make that election on the Direct Deposit form.