



## In scope / out of scope

These PPE requirements cover COPA employees and contractors.

In scope	Out of scope
<ul style="list-style-type: none"> <li>Flame Resistant Clothing (FRC)</li> <li>Eye/face protection</li> <li>Disposable PPE garments</li> <li>High Visibility Clothing</li> <li>Cold weather/arctic gear</li> <li>Traction Devices</li> <li>Hand/arm protection</li> <li>Head Protection</li> </ul>	<ul style="list-style-type: none"> <li>Foot Protection</li> <li>Respiratory Protection</li> <li>Electrical Protection</li> <li>Fall Protection</li> <li>Hearing Protection</li> <li>Personal floatation devices</li> </ul>

## FRC

FRC must be your outermost layer and meet NFPA 2112 and NFPA 70E HRC Cat 2 and be labeled as such.

FRC Requirements	Work areas	<ul style="list-style-type: none"> <li>Process areas</li> <li>Well head areas (within 10 feet of the wellhouse)</li> <li>Specified areas on drilling and workover rig</li> <li>10 feet from any pipeline vent, drain, or flange</li> <li>Work on/at flare systems</li> </ul>
	Work Activities	<ul style="list-style-type: none"> <li>Work on energized electrical circuits or components of 50 volts or greater with possible arc flash</li> <li>The transfer of flammable or combustible liquids</li> <li>Maintenance activities on process lines/equipment containing hydrocarbon or with potential for flash fires</li> <li>Work in classified areas or involving a potential fire hazard</li> <li>Specific tasks assigned by your Supervisor</li> </ul>

FRC fasteners must be fully closed and shirts tucked in.

Fabric head covers (hardhat liners, balaclavas and/or hoodies) must meet FRC requirements.

## Eye/face protection

Appropriate eye/face protection must be worn when performing tasks with a suspected or identified eye/face hazard. Workers not performing the job task but required to be in the immediate work area must also wear appropriate PPE.

## Disposable PPE garments

Disposable PPE garments must be worn

- to protect the body from hazardous chemicals and,
- to prevent contamination of clean areas with hazardous materials.

## PPE for visitors

Escorted Visitors and Tour Groups must wear PPE required by the area/facility and ambient conditions unless exempted by Facility Management.



## High Visibility Clothing

All upper body layers must meet ANSI 107-2020 Class II (Type R). **Effective January 1, 2026, high visibility vests cannot be worn as the outer layer.**

In scope	Out of scope
<ul style="list-style-type: none"> <li>Working outdoors</li> </ul>	<ul style="list-style-type: none"> <li>Working inside</li> <li>Boarding the plane and bus</li> <li>Boarding the bus to facilities and camp</li> <li>Escorted visitors and tour groups</li> </ul>



**NOTE:** Existing emergency use only cold weather/arctic gear does not need to meet high visibility standards, but all new replacements must comply with ANSI 107-2020 Class II (Type R). High visibility requirements still apply to such gear for regular daily use.

## Traction devices

Requirements, exemptions and prohibitions of traction devices are:

Requirements	Prohibited
<ul style="list-style-type: none"> <li><b>Worn</b> on snow/ice covered surfaces</li> <li>COPA approved – <a href="#">COPA Approved Traction Devices List</a></li> <li>Properly sized &amp; firmly secured to boot</li> <li>In good condition &amp; appropriate for surface conditions</li> </ul>	<ul style="list-style-type: none"> <li>Inside camps</li> <li>On tile</li> <li>On vinyl floors</li> </ul>
Exemptions:	
<ul style="list-style-type: none"> <li>Boarding the plane and bus</li> <li>Boarding the bus to facilities and camp</li> </ul>	

## Hand & arm protection

Different types of hand and arm protection must be selected for specific job tasks. Contact your local Safety Specialist for further assistance.

Chemical hazard	Physical hazard	Special use
<ul style="list-style-type: none"> <li>Type used is based on manufacturer's data. Refer to SDS.</li> </ul>	<ul style="list-style-type: none"> <li>General duty gloves and arm protection provide some protection from abrasion, minor impact, burns and small cuts.</li> </ul>	<ul style="list-style-type: none"> <li>Anti-vibration</li> <li>Extreme temperature</li> <li>Impact gloves</li> <li>Sharp object protection</li> </ul>



## Head protection

Head protection requirements cover hard hats and bump caps.

<b>Must be</b>	<ul style="list-style-type: none"> <li>• <b>Inspected</b> daily for damage to the outer shell or suspension</li> <li>• <b>Removed</b> from service if: <ul style="list-style-type: none"> <li>○ any damage or deterioration is found</li> <li>○ it has been subject to impact</li> <li>○ at end of manufacturer's specified service life</li> </ul> </li> </ul>
<b>Must never be</b>	<ul style="list-style-type: none"> <li>• <b>Altered</b> in any way, e.g., drilling holes, painting, cutting, carving</li> <li>• <b>Stored</b> in direct sunlight and / or heat</li> </ul>
<b>May be</b>	<ul style="list-style-type: none"> <li>• <b>Worn</b> backwards, follow manufacturer's instructions</li> </ul>

Bump caps require prior approval by the applicable COPA HSE representative.

## Training

Training requirements for PPE are:

Workers	Supervisors
<ul style="list-style-type: none"> <li>• <b>Select</b> PPE</li> <li>• <b>Use</b> PPE</li> <li>• <b>Understand</b> limitations of PPE</li> <li>• <b>Maintain</b> PPE</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Inform</b> workers regarding procurement of required PPE</li> <li>• <b>Confirm</b> workers are trained in the selection, use, limitations, and maintenance of PPE</li> </ul>

## PPE Site Certification

Safety Specialists must complete a [PPE Site Assessment Certification](#) every 3 years.

## PPE approval request

Person/group submits a [PPE or Tool Approval Request](#) to COPA Safety.