

**Current as of: March 19, 2020**

## **Notification: Steps being taken to reduce exposure to COVID-19**

In order to prevent the spread of the coronavirus to our North Slope personnel, we have decided to take the following steps. Please note that there are no confirmed cases of COVID-19 on the North Slope at this time.

- Effectively immediately, we are asking all business-critical North Slope personnel supporting ConocoPhillips operations (both contractor and ConocoPhillips employees) to extend their shift by two weeks. All flights north for regularly scheduled shift changes have been cancelled for the next two weeks. We will be working to arrange transportation off the Slope for those who cannot extend their stay.
- All non-essential personnel will leave the North Slope at the end of their current shift and, as applicable, asked to work from home or placed on extended leave until further notice.
- We are asking all workers who live or have traveled out of state and are scheduled to travel to the North Slope to self-quarantine for two weeks before the start of their next scheduled shift. By self-quarantine, we mean that people should not travel outside of Alaska and comply with all measures issued by the CDC and State of Alaska. If circumstances change, we may require stricter self-quarantine measures.
- We will continue to maintain our health checks (including checking temperatures) for any personnel traveling to North Slope operations for ConocoPhillips.
- All Anchorage-based employees have been encouraged to work from home unless their job requires they come into the office.
- We do not have a timeframe for resuming business as usual. We will be monitoring conditions daily.

As we move through this, our priorities remain: protect the health and wellbeing of our workforce and their families; help mitigate the spread of the virus; and safely run our business.