

University Relations Monthly Newsletter

ConocoPhillips

FEBRUARY 2023

Hello 2023 Interns,

We are looking forward to the upcoming webinar this week! So much is being planned behind the scenes to ensure you have a positive and impactful experience here at ConocoPhillips. We will continue to send monthly newsletters through May 2023 to ensure you have all the latest information.

Reminders

- Attend the **Getting Ready for your First Day Webinar** **this Thursday, Feb. 23 at 1 p.m. Central time** to meet the University Relations team, learn about the pre-employment due diligence process and ask questions regarding your first day at ConocoPhillips. A Microsoft Teams meeting invitation is attached with additional details. Please save this meeting invitation to your calendar. A replay of the webinar will be shared if you are unable to attend at the scheduled time.
- Don't forget to complete the [2023 Intern Pre-Arrival Survey](#) by **Feb. 28**. This information is helpful to us as we prepare for you to begin work.

Looking Ahead

- **Coming Soon: Pre-Employment Due Diligence (PEDD)** is a series of pre-employment requirements for interns and university hires to be cleared for hire. You will receive an email to initiate this process between **March 6-10**, and you must take action to complete your steps by **March 31**. **Not completing PEDD in a timely manner may delay your start date.**
- Get a jump start on planning your **housing** accommodations:
 - [Work & Housing Locations | ConocoPhillips University Hires](#)
 - Rental options may be available with ConocoPhillips employees at your work location. [Learn More](#).
- Need a **roommate**? Click to connect with another intern/new hire - [Need A Roommate? | ConocoPhillips University Hires](#).

ConocoPhillips News

- [Learn](#) how ConocoPhillips honored the memory of the Rev. Dr. Martin Luther King Jr. on MLK Day


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- Q4 and Full-Year 2022 Highlights & Announcements - [ConocoPhillips Reports Fourth-Quarter, Full-Year 2022 Results](#)
- Learn more about our Sustainability efforts: [Sustainability | ConocoPhillips](#)
- [Fact Sheets | ConocoPhillips](#): provides high-level company information and contains information related to company assets, operations and locations
- Check out [SPIRIT NOW - Faces of ConocoPhillips](#)
- Learn more about our university recruitment strategy: [ConocoPhillips Careers](#)

Contact Us

- For general questions/additional info regarding our Summer Intern Program, email our team at UniversityRelations@conocophillips.com.
- For function specific questions, contact your Functional Recruiting Coordinator (FRC).

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