

University Relations Monthly Newsletter



JANUARY 2023

HAPPY NEW YEAR FROM CONOCOPHILLIPS!

Hello 2023 Interns,

Our University Relations team would like to wish you all a very Happy New Year! We hope you have received your Amazon gift card sent last month via email. You will continue to receive monthly newsletters through May 2023 to ensure you have all the latest information.

Looking Ahead

- Complete the [2023 Intern Pre-Arrival Survey](#) by **February 28**. This information is helpful to us as we prepare for you to begin work.
- Attend the **Getting Ready for your First Day Webinar** on **Thursday, February 23 at 1:00 p.m. Central time** to meet the University Relations team, learn about the pre-employment due diligence process and ask questions regarding your first day at ConocoPhillips. A Microsoft Teams meeting invitation is attached with additional details. Please save this meeting invitation to your calendar. A replay of the webinar will be shared if you are unable to attend at the scheduled time.
- **Coming Soon: Pre-Employment Due Diligence (PEDD)** is a series of pre-employment requirements for interns and university hires to be cleared for hire. You will receive an email to initiate this process between **March 6-10** and you must take action to complete your steps by **March 31**. **Not completing PEDD in a timely manner may delay your start date.**
- Get a jump start on planning your **housing** accommodations - [Work & Housing Locations | ConocoPhillips University Hires](#).
- Need a **roommate**? Click to connect with another intern/new hire - [Need A Roommate? | ConocoPhillips University Hires](#).

ConocoPhillips News

- Just announced: [ConocoPhillips Donates More Than \\$1 Million to Prairie View A&M University](#)
- Register to attend: [Fourth-Quarter Earnings Conference Call on Thursday, Feb. 2](#)
- Learn more about our Sustainability efforts: [Sustainability | ConocoPhillips](#)



- [Fact Sheets | ConocoPhillips](#): provides high-level company information and contains information related to company assets, operations and locations
- Check out [SPIRIT NOW - Faces of ConocoPhillips](#)
- Learn more about our university recruitment strategy: [ConocoPhillips Careers](#)

Contact Us

- For general questions/additional info regarding our Summer Intern Program, email our team at UniversityRelations@conocophillips.com.
- For function specific questions, contact your Functional Recruiting Coordinator (FRC).

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Stay connected with us!

