

University Relations Monthly Newsletter

ConocoPhillips

MARCH 2023

Hello 2023 Interns,

It's hard to believe that we have two months until your first day at ConocoPhillips! Thank you for completing the Pre-Arrival Survey, sending in your About Me slides and working towards completing your Pre-Employment Due Diligence (PEDD). We will continue to send monthly newsletters through May 2023 to ensure you have all the latest information.

Reminders

- If you have not already done so, please send your **About Me Slide** and individual photo back to UniversityRelations@conocophillips.com no later than **March 31**.
- Complete your **PEDD** by **March 31**. As a reminder, this is a series of pre-employment requirements for interns to be cleared for hire. You should have received an email at the beginning of March initiating this process. **Not completing PEDD in a timely manner may delay your start date.**

Looking Ahead

- Get a jump start on planning your **housing** accommodations:
 - [Work & Housing Locations | ConocoPhillips University Hires](#)
 - Rental options may be available with ConocoPhillips employees at your work location. [Learn More](#).
- Need a **roommate**? Click to connect with another intern/new hire - [Need A Roommate? | ConocoPhillips University Hires](#).

ConocoPhillips News

- ConocoPhillips bid team delivers lasting value with Qatar LNG deals. [Read the story in our online magazine](#).
- [Pure energy: The fast-paced business of marketing and moving hydrocarbons](#)
- Learn more about our Sustainability efforts: [Sustainability | ConocoPhillips](#)
- [Fact Sheets | ConocoPhillips](#): provides high-level company information and contains information related to company assets, operations and locations
- Check out [SPIRIT NOW - Faces of ConocoPhillips](#)
- Learn more about our university recruitment strategy: [ConocoPhillips Careers](#)

Contact Us

- For general questions/additional info regarding our Summer Intern Program, email our team at UniversityRelations@conocophillips.com.
- For function specific questions, contact your Functional Recruiting Coordinator (FRC).

Business Unit	FRC
Commercial	Tori.D.Kuykendall@conocophillips.com
Engineering	Kelly.McLure@conocophillips.com
Finance	Callie.Harris@conocophillips.com Kian.Dalvandi@conocophillips.com
Geosciences	Kelly.McLure@conocophillips.com
HSE	Kelly.McLure@conocophillips.com
Human Resources (HR)	Maalika.Moore-Thomas@conocophillips.com
Information Technology (IT)	Graeme.Biggs@conocophillips.com Chance.D.Walton@conocophillips.com
Land	Teri.J.Bruton@conocophillips.com Ashley.L.Ojeda@conocophillips.com
Land Administration	Nathan.W.Coats@conocophillips.com
Finance MBA Development Program	Kian.Dalvandi@conocophillips.com
Supply Chain	Tiffany.Lewis@conocophillips.com Melissa.Barron@conocophillips.com

Stay connected with us!

