

# University Relations Monthly Newsletter

ConocoPhillips

MARCH 2023

Hello 2023 New Hires,

We hope you are as excited as we are to have you join ConocoPhillips! We will continue to send monthly newsletters through May 2023 to ensure you have all the latest information leading up to your start date.

## Looking Ahead

- Attend the **“Getting Ready for your First Day” Webinar this Thursday, March 23 at 1 p.m. Central time** to meet the University Relations team, learn about the pre-employment due diligence (PEDD) process and ask any questions you may have ahead of your first day as a new hire at ConocoPhillips. A Microsoft Teams meeting invitation is attached with additional details. Please save this meeting invitation to your calendar. A replay of the webinar will be shared if you are unable to attend at the scheduled time.
- **Coming Soon: Pre-Employment Due Diligence (PEDD)** is a series of pre-employment requirements for employees to be cleared for hire. Not completing PEDD in a timely manner may delay your start date. This process will be initiated about two months before your start date, so be on the lookout for this email.
- Get a jump start on planning your **housing** accommodations:
  - [Work & Housing Locations | ConocoPhillips University Hires](#)
  - Rental options may be available with ConocoPhillips employees at your work location. [Learn More.](#)
- Need a **roommate**? Click to connect with another intern/new hire - [Need A Roommate? | ConocoPhillips University Hires.](#)

## ConocoPhillips News

- ConocoPhillips bid team delivers lasting value with Qatar LNG deals. [Read the story in our online magazine.](#)
- [Pure energy: The fast-paced business of marketing and moving hydrocarbons](#)
- Learn more about our Sustainability efforts: [Sustainability | ConocoPhillips](#)
- [Fact Sheets | ConocoPhillips](#): provides high-level company information and contains information related to company assets, operations and locations
- Check out [SPIRIT NOW - Faces of ConocoPhillips](#)
- Learn more about our university recruitment strategy: [ConocoPhillips Careers](#)

  
**ConocoPhillips**  
University Relations

## Contact Us

- For general questions/additional info regarding our U.S New Hire Program, email our team at [UniversityRelations@conocophillips.com](mailto:UniversityRelations@conocophillips.com).
- For function specific questions, contact your Functional Recruiting Coordinator (FRC).

Business Unit	FRC
Commercial	<a href="mailto:Tori.D.Kuykendall@conocophillips.com">Tori.D.Kuykendall@conocophillips.com</a>
Engineering	<a href="mailto:Kelly.McLure@conocophillips.com">Kelly.McLure@conocophillips.com</a>
Finance	<a href="mailto:Callie.Harris@conocophillips.com">Callie.Harris@conocophillips.com</a> <a href="mailto:Kian.Dalvandi@conocophillips.com">Kian.Dalvandi@conocophillips.com</a>
Geosciences	<a href="mailto:Kelly.McLure@conocophillips.com">Kelly.McLure@conocophillips.com</a>
HSE	<a href="mailto:Kelly.McLure@conocophillips.com">Kelly.McLure@conocophillips.com</a>
Human Resources (HR)	<a href="mailto:Maalika.Moore-Thomas@conocophillips.com">Maalika.Moore-Thomas@conocophillips.com</a>
Information Technology (IT)	<a href="mailto:Graeme.Biggs@conocophillips.com">Graeme.Biggs@conocophillips.com</a> <a href="mailto:Chance.D.Walton@conocophillips.com">Chance.D.Walton@conocophillips.com</a>
Land	<a href="mailto:Teri.J.Bruton@conocophillips.com">Teri.J.Bruton@conocophillips.com</a> <a href="mailto:Ashley.L.Ojeda@conocophillips.com">Ashley.L.Ojeda@conocophillips.com</a>
Land Administration	<a href="mailto:Nathan.W.Coats@conocophillips.com">Nathan.W.Coats@conocophillips.com</a>
Finance MBA Development Program	<a href="mailto:Kian.Dalvandi@conocophillips.com">Kian.Dalvandi@conocophillips.com</a>
Supply Chain	<a href="mailto:Tiffany.Lewis@conocophillips.com">Tiffany.Lewis@conocophillips.com</a> <a href="mailto:Melissa.Barron@conocophillips.com">Melissa.Barron@conocophillips.com</a>

Stay connected with us!

