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|  | ConocoPhillips Alaska Health, Safety and Environmental Oily Waste Disposal Procedure | | Field: North Slope Last Reviewed: (10/8/25) |
| | Retention Code AD01 | Owner/Author Ops Environmental Coordinator | SOP Number W-004 |

Oily Waste Disposal Procedure

Purpose

The purpose of this procedure is to ensure proper oily waste management by:

- Establishing guidelines for bagging oily waste/oily waste dumpster use
- Listing acceptable/unacceptable wastes
- Minimizing the potential to improperly dispose of hazardous waste

Scope

The following is in scope and out of scope for this procedure.

| In Scope | Out of Scope |
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| Nonhazardous oily waste contaminated with: <ul style="list-style-type: none"> • E&P Exempt liquids (e.g. crude oil, produced water, etc.) • Nonhazardous liquids (e.g. hydraulic oil, glycol, etc.) • Used oil filters ONLY if they were first gravity hot-drained by (1) puncturing the filter anti-drain back valve or the filter dome end and hot-draining, (2) hot-draining and crushing, (3) dismantling and hot-draining, or (4) any other equivalent hot-draining method that removed the used oil • Non-saturated volumes of Non-exempt diesel • Other oily waste as identified in the Alaska Waste Disposal and Reuse Guide (Redbook) | <ul style="list-style-type: none"> • Hazardous waste • Solvent rags • Gasoline-contaminated rags • Absorbs or rags super saturated with liquid • Contaminated snow/ice • Contaminated gravel • Free liquids or snow • Food waste • Tern-plated fuel filters (An alloy of tin and lead used in some heavy equipment) |



NOTE: Oil and fuel filters are potentially and preferably recyclable as scrap metal; contact local FEC for information and instructions on collection and shipment

Authorized user

Authorized users must have completed:

- NSTC Unescorted Training
- Site-specific training

Requirements for an oily waste disposal location

At each oily waste disposal location, an oily waste dumpster or oily waste container “owner” must:

- Be assigned by the area supervisor
- Control access to the dumpster via a lock or other means. Ensure only acceptable wastes are placed in the dumpster

Oily Waste Disposal

Oily waste generator requirements


The following steps must be completed by oily waste generators to properly manage oily waste.

| Step | Action |
|------|---|
| 1. | Prepare the following: <ul style="list-style-type: none">• Oily Waste Bags (clear bags with yellow stripes) for use |
| 2. | Confirm waste is an “acceptable oily waste” per the Redbook before placing waste in oily waste bag. |
| 3. | Place oily waste into sealed bags. <ul style="list-style-type: none">• Waste must be double-bagged• Bags must be tied or taped in such a way that any potential liquids could not escape, e.g. goose-necked• Weight may not exceed 50 pounds |
| 4. | Contact the oily waste dumpster “owner” for access approval. |
| 5. | Place the oily waste into the dumpster. |

The oily waste generator steps are complete.

Oily waste dumpster owner requirements

The following steps must be completed by oily waste dumpster owners to properly manage oily waste.

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| 1. | Maintain oily waste collection area by ensuring good housekeeping and securing access. |
| 2. | Confirm waste is an “acceptable oily waste” per the Redbook. |
| 3. | Verify oily waste is double-bagged and properly sealed.. |
| 4. | Notify the Solid Waste Coordinator (n1055, 659-7274) to arrange for pickup by Colville when the dumpster is full. Fill out a “Colville Oily Materials Manifest.” <div data-bbox="678 632 1325 783" style="border: 1px solid black; padding: 5px; margin: 10px 0;"> NOTE: Colville may be contacted directly for pickup from some locations (e.g. Exploration or seasonal project sites).</div> |
| 5. | Maintain a copy of all “Colville Oily Materials Manifests” for three years |

The oily waste dumpster owner steps are complete.

Solid Waste Coordinator (Incinerator Operator) Requirements

The following steps must be completed by Solid Waste Coordinator to properly manage oily waste.

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| 6. | Fill out and submit a ConocoPhillips Service or Product Request form online to Colville |
| 7. | Arrange for dumpster swap at location. |